

Screenshots

- For your assignments, you will need to provide some screenshots.
- While you might consider using your phone to take a photo of your computer screen, this is not the recommended method.
 - Taking a photo of your screen can lead to *poor* image quality and readability issues.
 - **Unprofessional!**

How to Take a Screenshot?

- Click on the **Search** tab in the Taskbar.
- Type **Snipping Tool** in the search bar.
- In the Snipping Tool window, click on the **New** button to start capturing a screenshot.
- Drag your mouse to select the area you want to capture (the default mode is rectangular).
- Finally, save the screenshot by clicking the **Save As** button or copy it by clicking the **Copy** button.